



KNIGHTDALE PUBLIC SAFETY COMMITTEE MEETING MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

October 21, 2015

The Knightdale Public Safety Committee met at 6:00pm in the Council Chambers of Town Hall.

Present: Councilman James Roberson

Staff Members Present: Tim Guffey, Fire Chief; Lawrence Capps, Police Chief; Town Manager, Seth Lawless

Councilman Roberson called the meeting to order at 6pm. The minutes from the September PSC meeting were reviewed and approved.

Chief Capps reminded the committee that CALEA assessors would be on site November 8-11, 2015 to conduct an audit and review of the agency's operations. Policy review and file maintenance is already underway, and preliminary feedback from assessors has been very favorable.

Public hearing notices have been disseminated, with a phone-in session and open forum scheduled for November 10th. Once the process is completed, the CALEA assessors will report their findings to the Commission for review and award recommendation.

Chief Capps presented 12 CPAB applications for review by the committee. Members discussed the qualifications of each applicant and the diversity of the applicant pool. A list of comments and recommendations were compiled, and the matter is to be forwarded to the Town's Nominating Committee for consideration on October 28th.

Chief Guffey provided an update on the FEMA grant. He indicated that the funds would likely be in use very soon to purchase new SCBA equipment and masks. The matter is on the Council's Consent Agenda for 10/21 regarding the appropriation of funds.

Chief Guffey informed the Committee that the Fire Department had reviewed all applications for the vacant firefighter position. The department's command staff is working with HR to develop an assessment process that involves a written test, an oral interview panel, a practical skills evaluation, and a physical fitness component. Chief Guffey stated the process will move forward very quickly in the coming weeks.

Chief Guffey provided information related to the slight increase in response times since 2010. Average response times have increased from 4 minutes to just over five minutes in the 5 year period. Chief Guffey attributes the increased response times to the overall growth of the community, and urged PSC to consider future discussions establishing a substation in the Hodge Road area.

Chief Capps echoed that the continued growth of the Town would require leaders to address the need for additional police and fire services.

Chief Guffey briefly reviewed the Fire and Police Department's involvement in the recent V.I.P. program at Knightdale High School. The Vehicle Injury Prevention program is designed to educate teens on the dangers associated with poor choices made behind the wheel. The event involved guest speakers from area public safety departments, parent survivors of teens killed in crashes, and a reenactment of fatal crash scene.

The meeting was adjourned at 6:45pm.



Councilman James Roberson
Committee Chairman